

Minutes of the Finance Committee

Wednesday, March 8, 2017

Chair Heinrich called the meeting to order at 8:15 a.m.

Present: Supervisors Jim Heinrich, Tim Dondlinger, Tom Michalski, Richard Morris, Duane Paulson, and Ted Wysocki. **Absent:** Steve Whittow.

Also Present: Legislative Policy Advisor Sarah Spaeth, Collections & Business Services Manager Andy Thelke, Risk/Purchasing Manager Laura Stauffer, Criminal Justice Collaborating Council (CJCC) Coordinator Rebecca Luczaj, Heather Acker of Baker Tilly Virchow Krause, LLP; Accounting Services Manager Larry Dahl, Senior Financial Analyst Steve Trimborn, and Principal Financial Projects Analyst Danielle Igielski. Recorded by Mary Pedersen, County Board Office.

Approve Minutes of February 22

MOTION: Paulson moved, second by Wysocki to approve the minutes of February 22. Motion carried 6-0.

Next Meeting Date

- March 22

State Legislative Update

Spaeth highlighted the legislative bills chart that was emailed to County Board supervisors on Friday. The County supports a recently introduced bill that will allow bus shelters on Bluemound Road. Bills related to the Opiate Task Force will be scheduled for public hearings. Airport managers lobbying day was held in Madison yesterday. She and Bussler were in Madison on Monday urging senators to keep the increases that are included in the governor's budget for transportation. She has also asked them to approve the federal swap bill which would eliminate the red tape attached to federal funds. Legislators were invited to the County's dispatch center on Friday where staff will ask for their help in obtaining the ESInet system to enhance 911 services. Currently, only five legislators have confirmed attendance. Sen. Harsdorf will introduce this into the budget. Spaeth said she and others are currently reviewing the governor's budget to determine county impacts and overall, it is a good budget for counties. A final budget analysis should be complete by the end of the week. Department head briefings at the State level will be held at the end of March and Public hearings on the budget will be held in April.

Year-End Collections Report

Thelke discussed his report titled "Collections Division Delinquent Collection/Referral Analysis: 2016 Year-end Report." Total 12-month collections increased 2.5% from 2015 and 6.5% from 2014. Tax intercept collections totaled \$951,440 in 2015 versus \$1,263,994 in 2014. A total of 4,292 tax intercept payments were received on accounts in 2016 versus 5,750 in 2015. Total collections in 2016 were \$3,636,758. The amount retained by the County was \$2,440,232 in 2016 (compared to \$2,552,014 in 2015). The division serves 60 municipal entities. New municipal customers in 2016 include the villages of Clear Lake, Hartland, and Richfield.

MOTION: Michalski moved, second by Morris to accept the year-end collections report. Motion carried 6-0.

Year-End Claims Report

Stauffer discussed her report titled "Waukesha County Claims History: 2012-2016." For general liability, 24 claims were opened, nine remained open and the total incurred at year-end 2016 was \$19,824. Regarding auto liability, 13 claims opened, one remained open, and the total incurred was \$7,750. A total of 28 auto physical claims were opened, seven remained open, and the total incurred was \$168,949. In addition, 30 property damage claims were opened, 13 remained open, and the total incurred was \$83,023. Stauffer highlighted some of the larger claims that have opened and closed going back to 2012.

Stauffer discussed her report titled "Workers Compensation 2012-2016 Claims History Summary." In 2016, a total of 85 claims were opened and 37 remained open at year-end. The total incurred was \$750,196. Since 2012, 466 claims have opened and 55 remain open. The total incurred was \$4,470,064. Stauffer highlighted some of the larger claims that have opened and closed.

MOTION: Paulson moved, second by Wysocki to accept the year-end claims report. Motion carried 6-0.

Update on Alcohol Treatment Court Fees and Revenue Goals

Luczaj distributed copies of her report titled "Alcohol Treatment Court Program Fee Revenues Summary: 2009-2016." Revenues at the end of 2016 totaled \$32,337 which exceeded the budgeted amount of \$26,091. The caseload capacity is 40 to 45 participants and the current caseload, as of January 2017, is 26. These include third and fourth OWI offenders and high-risk offenders. Revenues from 2009 through 2016 have totaled \$282,577.

MOTION: Paulson moved, second by Morris to accept the report on Alcohol Treatment Court fees and revenue goals. Motion carried 6-0.

Audit Planning Report by Baker Tilly

Acker discussed her letter to the Finance Committee dated March 8, 2017 outlining the audit planning process for year ending December 31, 2016. The Comprehensive Annual Financial Report (CAFR) should be released in June or July. Acker noted there are not a lot of new standards this year and so far the audit process so far has gone very smoothly.

MOTION: Paulson moved, second by Morris to adjourn at 9:37 a.m. Motion carried 6-0.

Respectfully submitted,

Thomas A. Michalski
Secretary